

## Sustainable Yellowstone Consortium Grant Meeting May 29, 2012 Draft Group Memory

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On May 29, 2012, Fremont County and the rest of the Sustainable Yellowstone Consortium held its monthly conference call.

### Participants

Jan Brown (Yellowstone Business Partnership), Heather Higinbotham (Yellowstone Business Partnership), Bill Knight (City of Victor), Stephen Loosli (Fremont County), Patty Parkinson (City of St. Anthony), Wendy Green Lowe (P2 Solutions), Doug Self (City of Driggs), Val Christensen (Rexburg), Wanda Adams (Fremont Co ID)

This document is a summary of discussions that occurred (prepared by Heather Higinbotham).

### Objectives

The agenda for the meeting was as follows:

- IAP2 Training, June 13-15 and June 28-29
- Grant components: Steering Committees/Advisory Teams
- HUD updates (Stephen)
  - Regional Recycling Study (question of authorized use of funds--clarifying)
  - Logic model indefinitely suspended
  - Analysis of impediments
  - Budget narrative due Thursday
- Individual consortium member's requests
  - Rexburg (infrastructure studies)
  - Teton WY (vegetation mapping)
- Proposals from interested contractors: Summary of interest
  - Whole Water Systems
  - Brendle Group
- Video-conferencing for consortium meetings
  - (Google video hangouts--can be recorded and archived for free)

### New Consortium Rep

Alex Norton with Teton County WY is new representative to consortium. Alex is a long-range planner for Teton County. His email is [anorton@tetonwyo.org](mailto:anorton@tetonwyo.org).

### IAP2 Training

Training is scheduled for June 28-29, July 25, and August 1-2 in Driggs at the City Council Chambers. Initial June 13-15 dates were postponed due to challenges of getting folks signed up.

Attendees:

- RPSD: Stephen Loosli
- GYF: Heather Higinbotham
- Model Code: Bill Knight
- Recycling: Dave Hudacsko
- Workforce Development: Bob Foster
- Multi-Modal: Collette Rinehart
- Housing: Alex Norton or delegate
- Energy:
- Groundwater:
- Sustainability Indicators: Kyle Babbitt

Heather will be responsible for identifying reps for Housing and Recycling teams. Stephen will be responsible for identifying reps for Energy and Groundwater. There will be a follow-on session (face-to-face) in August for everyone to share their P2 plan for the remainder of the grant period.

## Grant Components

Steering Committees/Advisory Teams: all kickoff meeting attendees need to be contacted ASAP. Team leads need to identify team members and have initial meetings scheduled by next call, June 26. Scopes of work are due to consortium by Aug 31.

## HUD Update

HUD reimbursements are now being paid to Fremont County.

HUD is requiring an analysis of impediments. Fremont County is taking the lead and getting help from Idaho Fair Housing Department. Is BYUI violating or not complying with ID Fair Housing? Can't discriminate on basis of religion, race, economic income, and familial status.

Regional Recycling Study: HUD has questioned if this is an authorized use of funds—Stephen is clarifying but we feel strongly that it is an important part of the project.

The HUD Logic model has been indefinitely suspended which is great news and less work for us.

HUD Budget narrative due Thursday: Heather and Stephen are responsible for submitting.

## Advisory Teams/Volunteers

Stephen will put together a facilitator guide/protocol for all team leads. The team lead will be responsible for scheduling and leading meetings. Advisory teams need to be identified by the next call (June 26) and have first meeting scheduled. We are running out of daylight and need to move all aspects of this grant forward.

## Consortium Requests—technical assistance

Teton WY: requesting funding for vegetation mapping. Total project is \$85K, maybe requesting 10% cash match. This is not tied to any of our tasks approved in the grant.

Rexburg: doing 4 studies on infrastructure: broadband feasibility study (need \$60K), water study (DEQ 50% committed), sewer and streets.

Teton ID: communications overlay. Planning for communications infrastructure is better done on a regional scale.

NOFA: infrastructure fits, less specific on natural resources. Need protocol for technical assistance requests and how the consortium will vote and respond.

Stephen and Angie will work on a regional approach for communications infrastructure. ID is one of the worst in terms of broadband.

### **Other Requests**

Whole Water Systems: work is being done at request of Fremont County commissioners, and they have submitted a proposal for helping us be technically compliant with RFPs. Stephen has the proposal but we won't process until the groundwater infrastructure study is in place. He will send it out to the group to review. This can hopefully be a template for other proposals.

They want to be paid to help create RFP. Are they eligible to bid if help create scope of work? Is there a conflict of interest or are we better served to have industry experts? Consortium says yes, those working on RFPs/scopes of work are eligible to bid on contracts. Consortium agrees that advisory teams developing scopes of work are volunteers and won't be paid.

Bonneville County is interested in groundwater and may want to work with us/piggy back on infrastructure studies.

### **Communication Resources**

Stephen introduced Google Hangout to the consortium—a conference call version of Skype. Free video calls, can record consortium/team meetings, etc. Stephen will set up for June meeting so we can all try it out.

### **Consortium meetings**

Next Meeting: Tuesday June 26<sup>th</sup> at 2:00 p.m.