

## Western Greater Yellowstone Consortium Monthly Conference Call June 25, 2013, 1:00-3:00 p.m.

Participants included: Jan Brown, Tom Cluff, Heather Higinbotham, Shawn Hill, Bill Knight, Wendy Lowe, Greg Newkirk, and Alex Norton.

We agreed to change the starting time for the consortium calls in the future to 1:30 p.m.

### Summary of discussion:

Following is a summary of what was discussed during the call.

- HUD update – Tom Cluff – HUD is waiting on Tom for additional information. Tom will send an email to the Consortium once the negotiations are complete and share the final agreement. He added that he and Alex Norton have reached agreement on the approach on the housing inventory.
- Sustainability Indicators update – Jan Brown reported on the draft work plan that had been submitted by the Brendle Group; the timeline is on page 5. The Advisory Team is very engaged. Two road trips are planned (September/October and November/December 2013). They are building a matrix of all suggested indicators to organize all the ideas submitted so far. They will be developing criteria to measure performance against those suggested indicators. Stephanie Knisley is no longer working on the project; project team will be Judy Dorsey, Dave Wortman, and Wendy Weaver. They plan to hold a public workshop as well. They are considering how to organize the indicators. Jan announced that she is stepping down from the Executive Director for Yellowstone Business Partnership and will transition the leadership for the Indicators effort to Heather Higinbotham. Heather is looking forward to stepping into the leadership. She stated that Brendle wants to make sure their public meetings are coordinated with other Consortium efforts. In person consortium meeting – could have update on recycling interviews, Code Studio would be done with Charrette process; shoot for mid to late August. Heather will send out a doodle to check availability for a face-to-face consortium meeting.
- Regional Recycling System – Heather Higinbotham reported that the Advisory Team reviewed proposals. No one participated from Fremont County; Heather invited others to join the Advisory Team. LBA Associates has been selected to implement the scope of work in the RFP. They are building a list of stakeholders for interviewing. In person visit will be July 15-18. Teton County in Wyoming on July 15, Teton County Idaho on July 16, Madison County on July 17, and Fremont County on July 18. Excited to get going.
- Website update – Wendy Green Lowe. Wendy had forward a memo detailing the status of the update. It is attached with notes from the meeting incorporated.
- Report on Teton WY/Jackson GY-Framework audit – Shawn Hill, Alex Norton – Audit is complete. Code Studio was in town two weeks ago. More meetings are planned for later this week. They will report on the changes to their regulations that will be made based on the audit.
- GY-Framework Technical Assistance Request for Mountainside Village Certification – Heather Higinbotham reported that YBP will be submitting a proposal for Mountainside Village in Victor to receive technical assistance for their application for certification under the Greater Yellowstone Framework for Sustainable Development – in the amount of \$2,400 to pay for the stipends for the independent certifiers. Mountainside Village has completed all the required documentation and it will be submitted for review in July.
- Model Code update and upcoming design charrettes – Angie Rutherford, Bill Knight, Doug Self – Bill needed to leave before we got to this topic on the agenda. Angie and Doug were not present.
- Update on Victor, ID Main St and Center St intersection – Bill Knight – Bill needed to leave before we got to this topic on the agenda

- Rural Conference presentation report, June 21, Eugene OR – Heather Higinbotham and Angie Rutherford attended. Heather reported that it was a great conference and she encouraged others to attend future conferences. Really engaged attendees, very interested in the Greater Yellowstone Framework for Sustainable Development. She attended a Community Vitality indicators session which was quite good. Angie Rutherford will provide her report at the next meeting.
- Next meeting: Heather will send out a doodle poll to find a good date
- Jan Brown reported that Idaho Department of Transportation announced the availability of funding that could be used to support for “Complete Streets” - type projects under a new program called Community Choices, funded with federal money. Projects could include bike trails, pedestrian friendly projects, etc. It can only be applied for by local governments and requires only a 7.34% match. A 4-county proposal might be very attractive. The funding will be available in October. Those interested in applying must submit a Letter of Intent by July 15<sup>th</sup>.

To: Western Greater Yellowstone Consortium Members  
From: Wendy Lowe  
Date: June 25, 2013  
Subject: Website revamp

**Status:**

1. Multifaceted Housing Study and Inventory of Housing Stock
  - a. Summary – done and posted, to Alex for approval
  - b. Documents for posting – nothing to date
  - c. Picture – posted (acceptable?)
  - d. Schedule of upcoming public events – blank
2. Multi-Modal Transportation Assessment
  - a. Summary – done and posted, Jan approved
  - b. Documents for posting:
    - i. Four County Summer Trails Map - posted
    - ii. Four County Winter Trails Map – posted
    - iii. Learn More About the Complete the Streets Evaluation (still relevant?)
    - iv. Concept Plan for Region-wide Recreation Trails Network (still relevant?)
    - v. Complete Streets Assessment Report - not yet posted
    - vi. Presentation from May 2013 annual summit – not yet posted
    - vii. Hyperlink for a Prezi presentation about the complete streets assessment:  
<http://prezi.com/wsryjvzrngiq/complete-streets-idwymt/> - not yet posted
  - c. Picture – posted, but Jan has submitted a replacement that has not yet been posted
  - d. Schedule of upcoming public events – blank
3. Broadband Study
  - a. Summary – done and posted, to Angie for approval
  - b. Documents for posting – nothing to date
  - c. Picture – posted (acceptable?)
  - d. Schedule of upcoming public events – blank
4. Model Code Development
  - a. Summary – done and posted, to Alex for approval
  - b. Documents for posting – nothing to date
  - c. Picture – need
  - d. Schedule of upcoming public events – blank, but working on developing schedule based on Code Studios plans for Charrette July 26-Aug 2
5. Regional Index of Sustainability Indicators
  - a. Summary – done and posted, Jan approved
  - b. Documents for posting:
    - i. Regional Index of Sustainability Indicators Request for Proposal (Posted 10-10-2012 – Closing Date 11/2/2012) (still relevant?)
  - c. Picture – need
  - d. Schedule of upcoming public events – blank
6. Feasibility Study for Regional Recycling Infrastructure – not yet on website
  - a. Summary – drafted, not yet posted, to Heather for approval
  - b. Documents for posting – nothing to date
  - c. Picture – need
  - d. Schedule of upcoming public events – blank
7. Regional Plan for Sustainable Development
  - a. Summary – done and posted, to Tom for approval
  - b. Documents for posting – nothing to date

- c. Picture – need
- d. Schedule of upcoming public events – blank

**Where to put? It was agreed that both will be placed under a Technical Assistance heading.**

- Complete streets for Victor – this will be cross referenced with the Multi-Modal Transportation project
- Jackson/Teton County Assessment/Greater Yellowstone Framework for Sustainable Development

**Stuff that's on there that I am not sure belongs:**

- Supporting Communities text – Tom will look at it
- Enhancing Economic Competitiveness text – Tom will look at it
- Presentations (videos) from Feb 2012 – We will create a new heading for Public Involvement and put both documentation from both the Feb 2012 and May 2013 summits in there

**Stuff Nelson found:**

- Pdf files for all listening posts from Feb 2012 – not presently posted – these will be including under the Feb 2012 heading and cross posted for the relevant projects
- P2 Solutions contract posted; all others to be posted
- Five places where people could submit stuff - All still there. Should they be and who should receive?
  - Contact – 4 entries, 3 never looked at direct to Shawn Hill's address
  - Subscribe to newsletter – 44 never looked at or responded to – Tom: what do you want to do?
  - Submit a bid – one – never looked at - DELETE
  - Submit an invoice – two (both from Code Studios) – never looked at - DELETE
  - Notify of upcoming events – empty DELETE

**Questions for the Consortium:**

1. Should RFPs be up after award? Yes
2. Should all contracts be posted? Yes
3. We need a logo – we don't have and it's not very good. Should it be closer to the name of the project? Wendy will work with Tom on this.
4. Where are the products produced by the E-Center? Should they be posted if paid for with HUD funds? Tom will provide to Wendy
5. Do we have PowerPoint files for presentations from Feb 2012, or is video the right way to post? Jan has hers, we don't know where Stephen's is
6. If we include Listening Posts, what to do with discontinued efforts (groundwater, workforce, energy resource assessment) file only under Feb 12 meeting
7. Should we be documenting the work of the Consortium (group memories from Consortium meetings?) Public events? Yes