

**MINUTES OF THE CITY OF DRIGGS  
CITY COUNCIL MEETING  
MARCH 17, 2015**

Pursuant to adjournment of the City Council meeting held March 3, 2015, and the call of the Mayor, the Driggs City Council met **Tuesday, March 17, 2015**, at 7:30 p.m. A roll call was taken and present were Council Members: Greer Jones, Ralph Mossman, August Christensen and Wade Kaufman; Mayor Hyrum Johnson, Community Development Director Doug Self, Planning and Zoning Administrator Ashley Koehler, City Attorney Stephen Zollinger, Financial Officer Carol Lenz, Public Works Director Jared Gunderson, and City Clerk Kreslyn Schuehler. Council Member Jones led the Pledge of Allegiance.

**APPROVAL OF MINUTES**

**Council Member Jones made a motion** to approve the minutes from the City Council Meeting on March 3, 2015 as corrected. Council Member Mossman seconded the motion. The motion passed unanimously.

**CLAIMS**

The Council reviewed the claims.

**Council Member Mossman made a motion** to approve the claims as presented from March 4, 2015 through March 17, 2015. Council Member Christensen seconded the motion. The motion passed with all in favor.

Ms. Lenz answered questions regarding the February 2015 Financial Report and the Draft Budget Calendar.

**REVIEW AND CONSIDER THE REQUEST FOR RECONSIDERATION OF ORDINANCE 352-15 HUNTSMAN SPRINGS ZONING**

Mayor Johnson reminded the Council that no new information could be discussed at this time.

Ashley Koehler presented the information, stating a letter was received requesting a reconsideration of Ordinance #352-15. She reviewed her staff report with the council and provided an analysis for each point made in the request. She concluded by stating that staff defended the decision and did not find any deficiencies in the process; although she felt additional training or policies in procedure should be provided for staff and Council.

Mayor Johnson wanted the record to state that he had no part in drafting the response to this request.

Ms. Koehler reviewed the Idaho State Statutes regarding the procedure for reconsideration. She stated any “affected party” could seek a judicial review. She further stated the City had 60 days to respond to the reconsideration.

Council Member Jones stated he felt the process took several months and that he read all information that was given to the council in order to make an informed decision.

Council Member Kaufman felt the analysis and response to the letter was very thorough.

Council Member Mossman felt the Council followed the legal procedures, but could have done a “better job” to inform the public as to why they made the decision they did.

**Council Member Jones made a motion** to affirm the decision to approve Ordinance 352-15. Council Member Mossman seconded the motion. The motion passed with all in favor.

**DISCUSSION ITEM: IMPROVING OPENNESS AND CLARITY IN CITY PROCESSES AND ROLES – PROPOSAL TO DEVELOP A BEST PRACTICES POLICY**

Mayor Johnson felt there was an “assertion that we haven’t been as open with the public as we should be.” He further stated that he asked staff and the President of the Board for VARD to discuss ways in which communication could be improved. He recommended engaging in additional training and developing best practice policies for some of the situations.

Council Member Christensen stated she spoke to a representative at AIC (Association of Idaho Cities) and ICRMP (Idaho Counties Rick Management Program) and requested they provide training to the Staff and Council.

**Council Member Kaufman made a motion to** request staff to develop a review process of best procedures for the City Council and Staff which includes training as soon as possible. Council Member Mossman seconded the motion. The motion passed with all in favor.

**ORDINANCE 351-15 AMENDMENT TO TITLE 4, CHAPTER 2 (NUISANCES) OF DRIGGS CITY CODE – FIRST READING**

Doug Self review the ordinance and the items that were changed based on the last discussion.

The Council discussed the term “free of” as mentioned in Section 4.2.4 concerning general maintenance of land and outdoor areas. Mr. Self requested the requirements be kept “black and white” so that it was reasonable to enforce. Mr. Zollinger suggested inserting “reasonably free of.”

Council Members discussed Section 4.2.5 concerning vehicles and parking.

Mr. Self made note of the necessary changes.

**Council Member Christensen made a motion** to consider Ordinance 351-15 first read with the change for yard sales in Section 4.2.6.B.5 to 3 calendar days and inserting

“reasonably” to Section 4.2.4. Council Member Kaufman seconded the motion. The motion passed with all in favor.

**DISCUSSION OF WHETHER TO HOST A CITY OF DRIGGS 4<sup>TH</sup> OF JULY EVENT**

Mr. Self stated that Huntsman Springs proposed to donate \$10,000, plus another \$10,000 if the city could match the funds for a 4<sup>th</sup> of July event. Huntsman Springs was not going to hold a public fireworks show as they had in the past. He further stated the City of Victor was in support of doing an evening event in Driggs and that public comment received had also been in favor of such an event.

Mayor Johnson stated the City of Victor and Teton County would be asked to help with funds for this event.

Council Member Christensen felt the short notice would make it hard to host this event. Mr. Self stated he already had a tentative band and fireworks crew. Council Member Christensen was concerned with raising another \$10,000 and suggested a proposal be given to Huntsman Springs asking them to do the fireworks for 2015 and then the city could take the event in 2016.

Mayor Johnson stated Huntsman Springs had offered to supply staff and limited funds for the event and felt the logistics were possible to do for this year.

**Council Member Mossman made a motion** to authorize staff to pursue an evening 4<sup>th</sup> of July event, as proposed and to accept donations for the event, such that there are no cash costs to the city unless otherwise approved by the City Council. Council Member Kaufman seconded the motion. The motion passed with all in favor.

**AUTHORIZATIONS OF GRANT APPLICATIONS: FTA 5311 (FOR TARGHEE SHUTTLE, 5<sup>TH</sup> ST BUS SHELTER), FEDERAL LANDS ACCESS PROGRAM FOR DRIGGS-TETONIA TRAIL PLANNING)**

**Council Member Mossman made a motion** to authorize staff to submit applications to the Idaho Transportation Department for FTA 5311 funds for continued operation of the Grand Targhee Shuttle Service and for construction of a bus shelter at 5<sup>th</sup> and Little Avenue. Council Member Christensen seconded the motion. The motion passed with all in favor.

**Council Member Jones made a motion** to authorize the filing of an application for a FLAP grant, with City of Driggs as Sponsor, for planning of the trail connection between Driggs and Ashton. Council Member Mossman seconded the motion. The motion passed with all in favor.

**DDCA OFFICE USE ROOM 113**

**Council Member Mossman made a motion** to extend the use of Room 113 to DDCA for another 6 months with the same terms. Council Member Jones seconded the motion. The motion passed with all in favor.

**RATIFICATION VOTE FOR AWARD OF ADMINISTRATIVE SERVICES FOR WATER FACILITIES PROJECT TO DEVELOPMENT COMPANY**

Mayor Johnson stated that at the December Council meeting, the RFQs were considered and awarded. Because the Development Company was the only bid for administrative services, a motion was not made to approve them to do the work. He requested the Council ratify the decision to use the Development Company for the procurement services for the water facilities project.

**Council Member Christensen made a motion** to award the Development Company to be the administrator for the water facilities project. Council Member Kaufman seconded the motion. The motion passed with all in favor.

**STAFF REPORTS**

Mr. Self reviewed his report and answered questions.

**ADJOURNMENT**

**Council Member Jones made a motion** to adjourn. Council Member Mossman seconded the above motion. The motion passed with all in favor and the meeting was adjourned at 10:07 pm.

ATTEST:

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Kreslyn Schuehler, City Clerk

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Mayor Hyrum Johnson